

Minutes of the  
**GILLESPIE COUNTY AIRPORT ADVISORY BOARD**  
 Tuesday, Jan 21, 2020

MEMBERS PRESENT:	STAFF PRESENT:	GUESTS PRESENT:
Mike Roberts	Tony Lombardi, Manager	Ethan Crane
David Smith	Dennis Neffendorf	Gwen Fullbrook
Steve Allen	Bobby Watson	Joe & Queda Fritz
Tim Lehmborg		Bob & Karen Snowden
Judie Mooney, EAA Rep		Kris Finkbeiner, Tac Aero Rep
Gary Stehling		Bev Smith
Bob Hickerson		

**CALL TO ORDER**

The meeting was called to order at 1:30 PM by the Chairman, Mike Roberts

**APPROVAL OF MINUTES**

Minutes of the regular Nov 18, 2019 meeting were approved.

**AIRPORT MANAGER’S REPORT**

- Upcoming Events/Court Actions – The AM reviewed the upcoming events for the airport and the recent commissioners court actions.
- The County T hangars occupancy update. The AM stated that we are 100% full., with a new tenant for C-18...waiting list is at 13

**NEW BUSINESS**

- New Member - Mike Roberts introduced Judie Mooney as the newest member of the Board, and congratulated Gary Stehling for his re-appointment.
- Joe Fritz lease. Mr. Fritz presented the Board with a request to renew his 30-year lease with the ground lease requirements IAW the new Minimum Operating Standards. In addition, Joe offered to help with the pavement rehab (crack seal and slurry) around his hangar. Similar to the Patrick Gray deal, he is offering to split the cost with the County on a RAMP project. This means TXDOT will pay 50 %, and the County and Mr. Fritz will split the remaining cost.
  - The board recommended to table the item for later discussion (an executive meeting was held after the board meeting to discuss options)
- Steve Allen Lease Reassignment – Mr. Allen, owner of Fredericksburg Aviation, is requesting a re-assignment of his lease to protect his business and personal holdings against litigation. His current lease allows this action.
  - The board unanimously approved the recommendation to send the request to Commissioners Court for approval.
- RAMP Projects – The AM reviewed the current list of the forecasted RAMP projects for the year. After the review, the AM presented the board with quotes for 2 projects.

- Installing a fence around the beacon tower. Even though it has never happened in the past, the AM is concerned about someone climbing the beacon tower without authorization, and believes it is a safety hazard. The AM believes the only way to prevent unwanted access to the tower is by installing a fence around the tower. The AM presented 2 quotes from 1 contractor - one for a wooded fence (~\$8000) and one for a chain linked fence (~\$6200). The board was concerned about the cost and recommended getting another quote from another fence contractor. The AM will present the new quote at the next board meeting.
- Remove/ Replace the current Informational signs with LED signs. This project was approved by the board last year, but due to unexpected projects, it was never accomplished. The current signs are not in compliance with FAA standards, and are not in production anymore. Furthermore, 3 of the signs are damaged beyond repair. The cost of the project is \$25K (TXDOT will pay half).
  - Once again, the board unanimously approved the recommendation to send the request to Commissioners Court for approval.
- Grass landing area – The AM requested support from the board on his action to get a grass alternate landing area approved by the FAA.
  - The board unanimously approved their support. The AM plans to work with TAC Aero to get this approved.
- Admin stuff. The Board recommended moving the Feb Meeting date to Tuesday, Feb 18th (due to President’s day).

**OLD BUSINESS.**

- Airport Zoning. The AM stated that no action occurred on this item, but he heard a rumor that it was going to be on the City/County joint meeting agenda.

**REPORTS**

EAA report – Nothing significant to report from the local pilots. Judie Mooney, on behalf of the upcoming RV fly-in, requested the county allow the use of a meeting tent near the terminal building. The AM was not in favor of this but said he would talk to the commissioners.

Dave Smith reviewed the yearly fuel sales for FBO, and Tim Lehmberg reviewed November’s and December’s sale taxes reports for the city and county. Mr. Smith also gave a finance report for the FBO.

**ADJOURNMENT (2:40 pm) and next our next meeting is Feb 18th (Tuesday).**

**Note: all minutes are available on the airport website (<http://www.gillespiecounty.org/page/airport%20-%20AAB%20Minutes>)**